



Lead Teacher

Le Village is a child-centric co-working space for parents in Irving Park, Chicago. We are seeking a Lead Teacher for our classrooms. We offer great pay, a supportive work environment, and a carefully designed curriculum, as well as a leadership team that values communication and is invested in your career.

About Us

Le Village offers co-working space with onsite childcare from 9 am to 6 pm Monday through Friday. We offer a variety of flexible packages to accommodate families' needs from three half days to five full days a week. Children spend their time in one of our three classrooms, Open Play space, and outdoor patio area while parents step away to an adjacent quiet space to work. They can pop in to check on their little ones as time allows, and we ask that they spend at least 45 minutes of one-on-one time with their child every three hours. We are not a traditional daycare; parents must remain on-site the entire time that their children are in Village Care.

Job Description

We offer fun activities and developmental learning opportunities for children while they are in Village Care. Your job as a Lead Teacher is to coordinate and lead these activities, help children transition from one part of the day to the next, and be a patient, positive role model. The curriculum is designed to allow you choice and flexibility without a lot of prep work so you can focus on being present with the little ones in your classroom.

Benefits

- Salary: \$30-35K depending on experience and education
- Paid Time Off: 6 PTO, 10 Paid Vacation Days, one week off at the beginning of July, 2 weeks off at the end of December/beginning of January.
- Childcare: If you are a parent, we offer free enrollment for 1 child (of qualifying age) after 8 months of employment.
- Professional Development: We value your individual growth and are happy to help support your continued professional development after 6 months of employment

Requirements:

- Bachelor's Degree in Child Development or Early Childhood Education or Associate's Degree in a related field with 1-2 years of experience
- Experience leading group activities and working one-on-one with children ages 2-5
- Current CPR + First-Aid Certification or willingness to become certified
- Record of up-to-date immunizations and ability to pass a background check
- Excellent attitude and proactive approach to work

Responsibilities:

- Lead activities and supervise children during Open Play times
- Respond to children's daily needs with flexibility, patience, and nurturing
- Communicate with parents regarding any accidents or incidents with their child in the classroom
- Collaborate with the Program Administrator to provide feedback on lessons/activities and discuss classroom management

To apply, please send your resume and cover letter to daniella@levillagecowork.com